



The LSUHNO-School of Nursing - Student Government Association (SGA)

Louisiana State University (LSU) Football Ticket Distribution Policy

Purpose:

The purpose of the LSU Football Ticket Distribution Policy is to ensure a fair process to distribute LSU football tickets to all students of the School of Nursing in compliance with LSU System bylaws, LSU Permanent Memorandums, LSUHSC Chancellor Memorandums, School of Nursing Code of Student Conduct/nursing policies, and all applicable regulations and laws.

Procedure:

LSU Football Tickets will be distributed in accordance with the following procedure:

1. The SGA President or designee will meet with the Dean of the School of Nursing or the Assistant Dean for Student Services each fall to determine the number of tickets allotted for each home game.
2. Ten days prior to an LSU home football game, students will receive an email with a link to Microsoft forms by 12:00 noon (i.e. 10 days prior to a Saturday home game will be on the Wednesday of the week before the week of the home game). (See *Appendix A* – LSU Football Schedule).
3. The Microsoft form will remain open for 7 days. At 12:00 noon on the 7th day, the Microsoft form will close (See *Appendix A* for schedule).
4. Students may only submit their name once, and must include their name, LSUHSC email, nursing school program, and semester classification (i.e. T/Soph I/CARE Soph I, NAP 17, etc.), on the Microsoft form. Only request submitted on the approved Microsoft form will be honored. Students will need to use their LSUHSC log in to access form.
5. The ticket request will be drawn by 12:00 noon on the day the Microsoft form is closed.
6. The Assistant Dean for Student Services or the Academic Success Coordinator will draw the ticket recipients. In the absence of the Assistant Dean for Student Services, the Dean will appoint a designee to monitor the football ticket drawing.
7. The Assistant Dean for Student Services or the designee must approve/sign the list of ticket recipients.
8. Tickets will be available for distribution to the recipients on the Wednesday, Thursday, and Friday before the Saturday home game.

9. An email to all nursing school faculty, staff, and students (NSFacultyStaffandStudents@lsuhsc.edu) will be sent within one (1) hour of the ticket drawings announcing the ticket recipients.
10. Prior to the LSU home game, an email will be sent to NSFacultyStaffandStudents@lsuhsc.edu, stating specific times for ticket picked up. These times will also be announced with the list of recipients for every home game. Times will vary from year to year according to the clinical and lecture schedules of the SGA board members.
11. Students must pick up their own ticket and must present their LSUHNO-SON ID to receive the ticket. (Remember, tickets are only distributed during the specified times).
12. As a student picks up the ticket, their respective name will be crossed off of the ticket recipient list. The student must initial next to their name and sign an acknowledgement document (*Appendix B*). The acknowledgment document will be attached to ticket sign off list. The Assistant Dean for Student Services will maintain the football ticket documentation in a secured area.
13. The Assistant Dean for Student Services will distribute any unclaimed tickets, by Friday, the day before the game, at 1:00 pm, on a first serve basis. Students must come to 4C2, present their LSUHNO-SON ID and sign the unclaimed ticket list to obtain the ticket.
14. A summary of ticket distribution including: number of tickets for each game, recipients, and any unclaimed tickets will be maintained. A summary will be maintained for each game and a final summary will be submitted to the Dean within one week of the last ticket distribution each year.

Appendix A

| LSU Football Schedule 2024 | | |
|-----------------------------------|-----------------|---------------------|
| DATE | OPPONENT | LOCATION |
| September 1, 2024 | USC | Las Vegas, NV |
| September 7, 2024 | Nicholls | Baton Rouge, LA |
| September 14, 2024 | South Carolina | Columbia, SC |
| September 21, 2024 | UCLA | Baton Rouge, LA |
| September 28, 2024 | South Alabama | Baton Rouge, LA |
| October 12, 2024 | Ole Miss | Baton Rouge, LA |
| October 19, 2024 | Arkansas | Fayetteville, ARK |
| October 26, 2024 | Texas A&M | College Station, TX |
| November 9, 2024 | Alabama | Baton Rouge, LA |
| November 16, 2024 | Florida | Gainesville, FL |
| November 23, 2024 | Vanderbilt | Baton Rouge, LA |
| November 30, 2024 | Oklahoma | Baton Rouge, LA |

| Game Date | Microsoft form Available at 12noon Wednesday | Microsoft form closes at 12noon Wednesday |
|--------------------|---|--|
| September 7, 2024 | August 28, 2024 | September 4, 2024 |
| September 21, 2024 | September 11, 2024 | September 18, 2024 |
| September 28, 2024 | September 18, 2024 | September 25, 2024 |
| October 12, 2024 | October 2, 2024 | October 9, 2024 |
| November 9, 2024 | October 30, 2024 | November 6, 2024 |
| November 23, 2024 | November 13, 2024 | November 20, 2024 |
| November 30, 2024 | November 20, 2024 | November 25, 2024 |



GAME 1 NICHOLLS

Appendix B

Louisiana State University (LSU) Football ticket Receipt Acknowledgment Form

I understand I have been selected to receive a student ticket to a LSU Football home game. This ticket is for my exclusive use and I cannot give, sell, or trade my ticket. In the event I am unable to use my ticket, I am to notify Dr. Todd Tartavouille, Assistant Dean for Student Services at 504-568-4180 or 504-444-8422.

I further understand that it is a violation of policy to sell, trade, or use the ticket in any way not consistent with the School of Nursing-Student Government Association-Football Distribution Policy. If I am found in violation of the policy, I am subject to disciplinary action, which may include dismissal from the School of Nursing.

Student Name (printed)

Program and Level

Student Signature

Date



GAME 2 UCLA

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Student Name (printed)

Program and Level

Student Signature

Date



GAME 3 SOUTH ALABAMA

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Student Name (printed)

Program and Level

Student Signature

Date



GAME 4 OLE MISS

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Student Name (printed)

Program and Level

Student Signature

Date



GAME 5 ALABAMA

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Student Name (printed)

Program and Level

Student Signature

Date



GAME 6 VANDERBILT

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Student Name (printed)

Program and Level

Student Signature

Date



GAME 7 OKLAHOMA

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Student Name (printed)

Program and Level

Student Signature

Date