

Finest Quality Academic Regalia Order Form



Willsie Cap & Gown

1220 S. 13th St. • Omaha, NE 68108-3598
1-800-234-GOWN (4696) • Phone: 402-341-6536
Fax: 402-341-6551 • www.willsieco.com

BOOKSTORE CUSTOMER # _____ P.O. # _____

ALLOW 5 WEEKS TO SHIP

**TODAY'S
DATE:**

**NEED BY
DATE:**

REPRESENTATIVE _____

FOR DELIVERY PLEASE ALLOW: 5 weeks for production and 1-7 days UPS transit time depending on your location. (See UPS map/chart on reverse side). Expedited **"Hurry" shipping** (3-4 weeks production plus UPS transit time) and **"Rush" shipping** (1-2 weeks production plus UPS transit time) are available for an additional fee. Please select the appropriate fee below to guarantee requested service. International orders will be subject to higher shipping and handling charges.

Prices valid October 1, 2013 - August 31, 2014.

SHIP TO: ☐ Bookstore ☐ Customer

MERCHANDISE WILL SHIP TO BOOKSTORE IF NOT INDICATED.

Name _____

Address _____

City _____

State _____ Zip _____

Telephone (_____) _____

Email: _____

Bookstore Name _____

College/University _____

Contact Person _____

Telephone (_____) _____ Email: _____

ITEM	PRICE	QTY. ORDER	REC'D IN STORE Y / N	BOOKSTORE SKU	MEASUREMENTS (SEE MEASURING INSTRUCTIONS)
Bachelor Gown - Texalure Fabric	\$149.00				1) Height: _____ Ft. _____ In. 2) Chest Size: _____ In. 3) Sleeve Length: _____ In. 4) Cap/Tam Size: _____ In. Measurement Required Adjustable Tams accommodate a range of sizes, so we do need an exact head measurement in order to ensure proper fit. When in doubt, indicate a slightly larger size. Adjustable Tam Sizing (check one): <input type="checkbox"/> XS (6 1/4 - 6 1/2) <input type="checkbox"/> L (7 3/8 - 7 5/8) <input type="checkbox"/> S (6 5/8 - 6 7/8) <input type="checkbox"/> XL (7 3/4 - 8) <input type="checkbox"/> M (7 - 7 1/4)
Bachelor Hood	\$99.00				
Master Gown - Marshal Fabric	\$149.00				
Master Hood	\$99.00				
Century Dr. Gown - Marshal Fabric, Black Velvet	\$199.00				
University Dr. Gown - Marshal Fabric, Black Velvet	\$299.00				
Cambridge Dr. Gown - Marshal Fabric Silk Velvet: <input type="checkbox"/> Black <input type="checkbox"/> Ph.D <input type="checkbox"/> JD <input type="checkbox"/> D.Div. Colored Velvet (Not Ph.D) _____ Gold Metallic Piping on Front Panels	\$399.00				
Oxford Dr. Gown - Lyric Fabric - Includes Initials Velvet: <input type="checkbox"/> Black <input type="checkbox"/> Ph.D <input type="checkbox"/> _____ Piping: <input type="checkbox"/> Gold Metallic <input type="checkbox"/> Black	\$659.00				
Doctor Hood	\$119.00				
Folding Crown Mortarboard with Tassel Tassel Color: <input type="checkbox"/> Black <input type="checkbox"/> Degree <input type="checkbox"/> _____	\$35.00				
Adjust. Black Velvet Tam with Gold Metallic Tassel	\$100.00				INITIALS Oxford Dr. Gown <input type="text"/> Cloth Gown Bag <input type="text"/> DEGREE INFORMATION (Please Be Specific) EXACT WORDING OF DEGREE <input type="checkbox"/> Ph.D. (Dark Blue) <input type="checkbox"/> Other _____ INSTITUTION (Including City, State) Specify colors for non-USA Institutions. _____ _____ X _____ Customer's Signature
Exact Size Velvet Tam with Gold Metallic Tassel <input type="checkbox"/> Black <input type="checkbox"/> Ph.D <input type="checkbox"/> Square <input type="checkbox"/> Other _____	(No Return Item) \$120.00				
Two-Tone Tam Top _____ <input type="checkbox"/> Adjustable <input type="checkbox"/> Exact Band _____	(No Return Item) \$130.00				
Vinyl Gown Bag	\$10.00				
Cloth Gown Bag - Poplin Fabric- Includes Initials	\$30.00				
Special Order Item					
SUBTOTAL					
SHIPPING/HANDLING - (AK, HI, International Shipping Extra)	\$15.00				
HURRY! Ships in 3 - 4 Weeks	\$50.00				
RUSH! Ships in 1 - 2 Weeks	\$100.00				
SUBTOTAL					
STATE TAX (_____%)					
TOTAL					
LESS PAYMENT					
BALANCE DUE					

Credit Card Voucher to be processed by: ☐ Bookstore or ☐ Willsie

☐ Payment Enclosed ☐ ☐ ☐

Credit Card Account # _____ - _____ - _____ - _____

3-Digit Code After Your Credit Card Number (On Back Of Card) _ _ _

Valid
Thru _____

Amount Charged _____

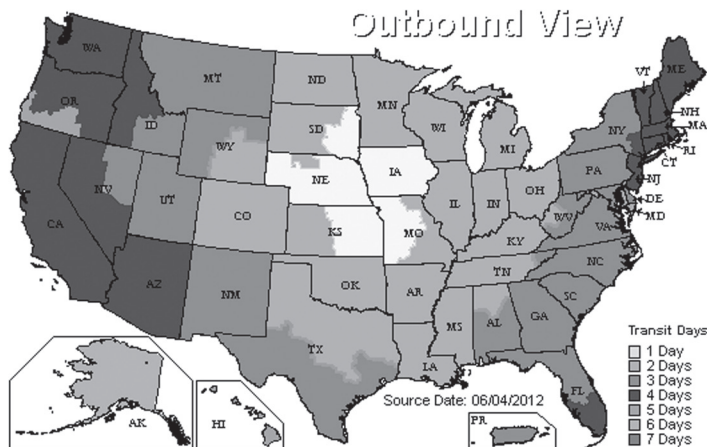
Card Holders Signature X _____ Card Holders Name _____

PLEASE PRINT



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Omaha, NE 68108-3598
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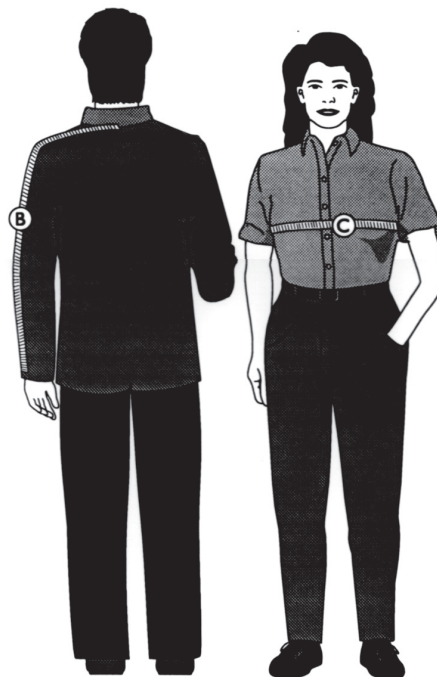


MEASURING GUIDELINES

WILLIE'S QUALITY TAILORED GOWNS HAVE APPROXIMATELY A 9 INCH FLOOR CLEARANCE. IF YOU WISH TO DEVIATE FROM THESE STANDARDS, YOU MUST SPECIFY ON THE ORDER FORM.

THE REQUIRED MEASUREMENTS ARE DETAILED TO ASSIST YOU IN OBTAINING ACCURATE MEASUREMENTS.

- 1) **HEIGHT:** Record total height from top of head to floor while wearing shoes (for women, the height should include heels). Record in feet and inches - e.g. 5'8".
- 2) **JACKET (CHEST) SIZE:** Take measurement over largest portion of chest. Be sure tape is well up under the arms and over the shoulder blades. Record in inches. **(C)**
- 3) **SLEEVE LENGTH:** **This measurement is subjective; indicated desired length to accommodate your needs.** Suggested: leave arm naturally at side. Measure from center point at base of collar, over top of shoulder, down arm to bottom of wrist. **(B)** Then add one inch to this measurement.
- 4) **CAP/TAM SIZE:** Measure the circumference around the head at one inch above eye brows and ears. Record the exact size in inches.



NOTE: All PhD Doctoral Hoods will receive PhD (Philosophy) dark blue velvet bands unless specified otherwise. Non-PhD Doctoral Hoods will display the appropriate degree color velvet band. All other hoods will receive velvet color appropriate to degree title, unless otherwise specified.

SEPTEMBER 2013

S	M	T	W	T	F	S
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29	30					

OCTOBER 2013

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NOVEMBER 2013

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DECEMBER 2013

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JANUARY 2014

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FEBRUARY 2014

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MARCH 2014

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APRIL 2014

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MAY 2014

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JUNE 2014

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JULY 2014

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AUGUST 2014

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23	24	25	26	27	28	29
30	31					

• • • WE WELCOME ORDERS BY FAX! • • •

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