

Ochsner Medical Center
Student Guidelines and Agreement for
Advanced Practice Registered Nurse

1. All Advanced Practice Registered Nurse Students will receive direction and student orientation in the Academics division. A record will be maintained in that office. All preceptors must notify this department of the incoming student for processing.
2. Academics will coordinate student rotations through the hospital or clinic, by contacting the Preceptor. This individual will coordinate and develop training activities as per the Agency's training objectives and the objectives developed by the department.
3. The student (APRN) shall engage in patient contact only under the direct supervision of the preceptor. Direct supervision is defined as the preceptor being physically present. While under direct supervision the preceptor assumes responsibility for the student. BLS or other life sustaining actions may be rendered in the absence of the preceptor in true life or death emergencies if the student is appropriately trained.
4. Limits of patient contact will be determined by the preceptor but in all cases will comply with the policies and procedures of the Ochsner Medical Center, state and local regulations, and the Program's objectives. The limits of patient contact may include, but are not limited to:
 - History and Physical Examinations
 - Suture simple wounds
 - Suture removal
 - Incise and drain superficial skin infections
 - Dressing changes
 - Debride and clean superficial wounds and incision sites
 - Administer local infiltrative anesthesia
 - Apply and remove casts and splints
 - Place nasal-gastric feeding tubes
 - Administer CPR in emergency situations
 - Provide health education and health promotion instructions to patients
 - Perform surgical skin preparation
 - Scrub in surgery
 - Hold retractors as placed by the *precepting physician/surgeon*
 - Observe activities as determined by the preceptor
 - Administrative duties
 - Research duties
 - RN duties
 - Anesthesia procedures/management for CRNA students
5. Advanced Practice Registered Nurse students may act within the limits of their Louisiana RN

license and the policies and procedures of the Ochsner Medical Center without the direct supervision of a preceptor as appropriate for their training and orientation to the setting only if they are OMC employees.

6. Students may make notes in the medical record, written or computerized format. All notes must be reviewed and co-signed by the preceptor at the time of the notation. The note will be signed with the student's name and title (APRN-student). Students will not be allowed to dictate notes but may make electronic notes with the preceptor placing an electronic signature at the time the note is made. Students may not write or convey orders other than in life threatening situations in the absence of the preceptor or a staff physician, or APRN, or administrative preceptor.
7. Specialized orientation to specific areas (i.e., OR, ED) will be coordinated with those departments and follow the specific orientation procedures outlined for those departments for students (i.e., surgical scrub, gowning and gloving for the OR).

STATEMENT

I have read and understand the Student Guidelines and Agreement for Advanced Practice Registered Nurse students, and the Policies and Procedures of the Ochsner Medical Center and I understand and will abide by them. I will not engage in any direct patient contact without the direct supervision of my Preceptor unless in the case of true medical emergency requiring lifesaving activities. My Program has advised me as to my responsibilities as outlined by the contract between my Program and the Ochsner Medical Center and the guidelines above and I understand and will abide by them.

Signature of Student

Date

Typed or Printed Name

Program

Submit to: APPstudents@ochsner.org