

I. Purpose:

To provide all staff anesthesiologists, certified registered nurse anesthetists and residents with the requirements regarding drug administration for the Department of Anesthesia Services.

II. Policy:

The following are requirements in the Department of Anesthesia Services regarding drug administration, to include all drugs. Refer to the UMC - Policy 5013.

- A. When preparing drugs appropriate sterile technique is to be followed.
- B. The label on the bottle/ampule/syringe is to be read three times.
- C. Expiration dates are to be observed.
- D. All syringes as single use only.
- E. All syringes containing drugs are to be labeled as to the name and concentration of the drug, date and time the drug was mixed/drawn-up and the initials of the person drawing up the drug.
- F. The individual drawing up the drug is to label one syringe at a time and label it immediately, if possible.
- G. Drugs that have been drawn-up and not used on a patient are to be discarded.
- H. Unused (opened) controlled substances are to be wasted and witnessed. The record is to reflect the digital signatures of two (2) people; the provider wasting the drug and an appropriately licensed witness viewing the narcotic being wasted. Unused (opened) narcotics are to be wasted by ejecting the entire volume of the narcotic from the syringe.
- I. Drugs are NEVER to be left in areas that are unsecured.
- J. All student registered nurse anesthetists must have the approval of a supervising nurse anesthetist or anesthesiologist before administering any drug.

III. Pre-mixed and pre-drawn drugs:

All pre-mixed/pre-drawn drugs must have the name of the drug, concentration of the drug, date the drug was drawn and the initials of the anesthesia care provider who mixed/drew up the drug.